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## **MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in the TIMBER PIER BUILDING, DUNOON on TUESDAY, 5 FEBRUARY 2019**

**Present:** Cathleen Russell, Colglen Community Council (Chair)

Councillor Bobby Good, Argyll and Bute Council  
Councillor Jim Anderson, Argyll and Bute Council  
Councillor Audrey Forrest, Argyll and Bute Council  
Councillor Len Scoullar, Argyll and Bute Council  
Stuart McLean, Area Committee Manager, Argyll and Bute Council  
David Mitchell, Dunoon Grammar School  
Louise Nicoll, Rothesay Academy  
Samantha Somers, Community Planning Officer, Argyll and Bute Council  
Sharon MacDonald, Community Development Officer, Argyll and Bute Council  
PC Michelle Rusden, Police Scotland  
Bobby Tourish, Scottish Fire and Rescue  
Anne Kennovan, CLD Youth Worker  
Debbie Donald, Cairndow Community Council  
Vivienne Pringle, Cowal Youth Forum  
Emily Somerville, Cowal Youth Forum  
Kenny Mathieson, Dunoon Community Council  
Janet Holm, Kilmun Community Council  
Anne Campbell, Dunoon Area Alliance

### **1. WELCOME AND APOLOGIES**

The Area Committee Manager welcomed everyone to the meeting and notified the Group that Willie Lynch had resigned his position as Chair of the Bute and Cowal Area Community Planning Group.

The Area Committee Manager added that he would take the group through the agenda until Item 5 when Officer Bearers would be appointed.

Apologies for absence were intimated by:

Councillor Jean Moffat, Argyll and Bute Council  
Councillor Jim Findlay, Argyll and Bute Council  
Tom Warren, Dunoon Area Alliance

### **2. DECLARATIONS OF INTEREST**

No declarations of interest were intimated.

### **3. MINUTES**

#### **(a) Bute and Cowal Community Planning Group - 6th November 2018**

The minute of the Bute and Cowal Community Planning Group meeting of 6<sup>th</sup> November 2018 was approved as a correct record subject to a change at item 9. Partners Update, Bute and Cowal CAUCUS – Lochgilphead to Lochgoilhead.

### **4. AREA COMMUNITY PLANNING GROUP GOVERNANCE**

The Group considered a report to confirm the governance arrangements of the Bute and Cowal Area Community Planning Group (Area CPG) specifically the Terms of Reference, membership and future meeting dates.

#### **Decision**

The Bute and Cowal Area Community Planning Group:

1. Considered and adopted the Terms of Reference submitted in the report (Appendix 1) and agreed that these be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the Area CPG as it develops over time.
2. Considered and agreed the membership of the group submitted in the report (Appendix 3), and agreed to invite Bute Islands Alliance to join the membership.
3. Agreed that the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the Area CPG as it develops over time and;
4. Agreed the meeting schedule and dates submitted in the report.

(Ref: Report by Area Committee Manager dated 5 February 2019, submitted)

### **5. PROCEDURE TO ELECT OFFICE BEARERS TO THE BUTE AND COWAL COMMUNITY PLANNING GROUP**

Following the resignation of the Chair and Vice Chair of the Bute and Cowal Area Community Planning Group, a report advising members of the procedure which must be followed when electing officer bearers was considered. The Area Committee Manager invited nominations from around the table for both positions.

#### **Decision**

It was agreed to elect Cathleen Russell and Willie Lynch as Chair and Vice Chair of the Bute and Cowal Community Planning Group respectively.

(Ref: Report by Area Committee Manager dated 5 February 2019, submitted)

Cathleen Russell assumed the Chair.

## **6. COMMUNITY PLANNING PARTNERSHIP (CPP) MANAGEMENT COMMITTEE**

### **(a) CPP Management Committee Update**

The Group considered a briefing note outlining the issues which had been raised by Community Planning Group Chairs at the Argyll and Bute Community Planning Partnership Management Committee which was held on 20<sup>th</sup> November 2018.

#### **Decision**

The Bute and Cowal Area Community Planning Group noted the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 5<sup>th</sup> February 2019, submitted).

### **(b) Argyll and Bute CPP Annual Report 2017-2018**

The Group considered the Argyll and Bute Community Planning Partnership Annual report for 2017-2018.

#### **Decision**

The Bute and Cowal Area Community Planning Group noted the contents of the report.

(Ref: Report by Area Community Planning Manager dated 5 February 2019, submitted)

## **7. AREA COMMUNITY PLANNING ACTION PLAN**

### **(a) Area Community Planning Action Plan - Tracker**

The Group considered a progress update report on the individual actions contained within the Area Community Planning Action Plan Tracker.

An update on the ongoing progress of Dunoon Area Alliance including its Charitable status application, action plans and links to local community projects was also provided.

#### **Decision**

The Bute and Cowal Area Community Planning Group noted the contents of the report.

(Ref: Report by Area Community Planning Manager dated 5 February 2019, submitted)

(b) **Area Community Planning Action Plans - next iteration**

The Community Planning Officer took the Group through a presentation on the next iteration of the Area Community Planning action plans. A handout on the Bute and Cowal Area Community Planning Action Plan for 2017-2020 was also provided.

Members were encouraged to complete and return to the Community Planning Officer a questionnaire on the Area Community Planning action plans.

**Decision**

The Bute and Cowal Area Community Planning Group noted the contents of the presentation, handout and questionnaire.

(Ref: Presentation, handout and questionnaire by Community Planning Manager dated 5 February 2019, submitted)

**8. COMMUNITY FOCUS**

(a) **Cairndow Community Council, Community led action plan**

Debbie Donald on behalf of Cairndown Community Council tabled a written update on the work currently being undertaken by the Community Council and the positive effect this was having on the local community.

**Decision**

The Bute and Cowal Area Community Planning Group:

1. Noted the contents of the written update.
2. Noted the action plan was an excellent example and;
3. Thanked Debbie Donald for her attendance.

(Ref: Update by Cairndow Community Council dated 5 February 2019, submitted)

**9. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 3 (EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL)**

(a) **Secondary School Reports**

**Dunoon Grammar School**

David Mitchell, Head Teacher of Dunoon Grammar School, took the Group through the schools 2018/2019 annual progress update report.

## **Rothesay Academy**

Louise Nicoll, Head Teacher of Rothesay Academy, took the Group through the schools 2018/2019 annual progress update report.

### **Decision**

The Bute and Cowal Area Community Planning Group:

1. Noted the contents of the reports and;
2. Praised the ongoing work of both schools.

(Ref: Report by Head Teacher, Dunoon Grammar School dated 5 February 2019, submitted)

### **(b) Argyll and Bute Educational Plan**

The Group were asked to note the Argyll and Bute Education Annual Plan 2018/2019 and 2017/2018 Progress Report.

### **Decision**

The Bute and Cowal Area Community Planning Group noted the contents of the report.

(Ref: Report by Head of Education dated 5 February 2019, submitted)

The Chair Ruled and the Group agreed to a variation in the order of business to accommodate PC Michelle Rusden, Police Scotland representative.

## **10. PARTNERS UPDATE - POLICE SCOTLAND**

Pc Michelle Rusden provided the following update:

- Chief Inspector Douglas Wilson is the new Area Commander and Fiona Davidson is the new Area Inspector.
- Recruitment is continuing in the area with a few transferees from other forces moving to the area to take up permanent posts.
- Police Scotland continue to recruit within Argyll and Bute, with a current recruitment campaign nationally.
- Dunoon Police Scotland Youth Volunteers had recently been recruited. A total of 24 young people will train for 12 weeks with Police Scotland and other partner agencies. After their training they would be available to support events within the community.

## **11. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 4 - (CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START)**

### **(a) Youth Services Review of the Year of Young People**

The Group considered a short video and verbal update highlighting the activities currently being undertaken by Youth Services.

Members of the Youth Forum, Emily Somerville and Vivienne Pringle, highlighted how the Forum had helped them engage with the wider community and improve their confidence levels.

#### **Decision**

The Bute and Cowal Area Community Planning Group:

1. Noted the contents of the video and verbal update by Anne Kennovan, CLD Youth Worker and;
2. Noted and thanked Emily Somerville and Vivienne Pringle for their contributions.

(Ref: Video and verbal update by CLD Youth Worker and Youth Forum Members dated 5 February 2019, submitted)

## **12. PARTNERS UPDATE**

### **Scottish Fire and Rescue**

Bobby Tourish of Scottish Fire and Rescue provided a statistical update for Quarter 3 2018/19:

- Zero fire fatalities.
- Zero Non-fatal fire casualty in Dunoon.
- 1 accidental dwelling fires in Cowal and 2 in Bute.
- 4 deliberate fires – 3 in Cowal and 1 in Bute.
- 4 Non-domestic fires - 2 in Cowal, 2 in Bute.
- 14 Special services incidents – 9 in Cowal and 5 in Bute.
- Zero road traffic casualties.
- 46 False alarms – 37 in Cowal and 9 in Bute.

#### **Incidents of Note**

- In quarter 3 there were 4 primary fire incidents 1 in Bute and 3 in Cowal.
- In quarter 3 there were 3 chimney fires in Cowal.

#### **Special Service Incidents**

- In quarter 3 there had been 12 special service incidents – 6 Cowal and 6 in Bute.

#### **Home Fire Safety Visits**

- 53 undertaken in Cowal and 14 in Bute.

### **Community Safety Activity**

- 5 Post domestic incident responses
- 3 PDIRS delivered in Dunoon and 2 in Rothesay

### **Bute and Cowal CAUCUS**

Cathleen Russell raised concerns regarding the lack of road markings and white lines within the Cowal Area and wished for this to be escalated to the Roads department through the Cowal Transport Forum.

### **13. DATE OF NEXT MEETING - TUESDAY 7 MAY 2019, 10AM, EAGLESHAM HOUSE, ROTHESAY**

The Group noted that the next meeting of the Bute and Cowal Area Community Planning Group would take place at 10.00am on Tuesday 7<sup>th</sup> May 2019 in Eaglesham House, Rothesay.

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